

# Moderated poster presentation guidelines

Please read the following guidelines carefully prior to preparing your moderated poster presentation.

## GENERAL GUIDELINES

- Moderated poster presentations will take place during morning coffee breaks in the **Exhibit Hall**, in the Meeting Pods located next to the poster area.
- **Please check-in at the Poster Helpdesk, located in the Exhibit Hall, at least 10 minutes before the start of your moderated poster session.** Our staff will help you find the correct pod and test the screen before the moderated poster session begins.

## POSTER GUIDELINES

- Poster submission details & template will be sent by **PosterSessionOnline**.
  - You will need a **unique submission code** to submit your poster. Submission codes will be sent to presenting authors by PosterSessionOnline. If you do not have your code, please contact them here: [customer@postersessiononline.eu](mailto:customer@postersessiononline.eu).
- We strongly encourage you to also **print your poster** so that it can be displayed in the physical poster area.
  - By printing your poster, you will be able to participate in the **Poster Networking Event on Monday, April 20, 6:30 PM – 7:30 PM**, giving you another opportunity to showcase your work to a wider audience.
  - Printing information will be sent by PosterSessionOnline.

## PRESENTATION GUIDELINES

- You will give a brief oral presentation of your abstract during the time assigned in your session information email.
- You will present using a **3-slide PowerPoint presentation**, displayed on a screen connected to a laptop.
- Format is **16:9** (wide screen, horizontal).
- Presentations should be uploaded to the PosterSessionOnline submission site.
- Presentation times cannot be changed or swapped.
- Presentations must stay within the allotted time to allow for smooth transitions and Q&A.
- Your presentation will be followed by a short question & answer period; we encourage you to anticipate possible questions in advance to prepare your answers.