Poster submission and printing guidelines

Please read the following guidelines carefully prior to preparing and submitting your poster.

SUBMISSION DEADLINE FOR PRINTING SERVICES AND ONLINE: APRIL 8 23:00 GMT+1

The WFH is pleased to offer the following options to all poster presenters:

- Printing and delivery service (please select Print & Display in the submission process).
  The price for this service is 27€ + VAT and includes:
    o High quality printing
    o Delivery to the congress venue
    o Mounting of the poster
    o ePoster included in the virtual gallery during and after the congress
- Self-print (Select Display online only)
    o ePoster included in the virtual gallery during and after the congress
    o You should self-print, bring and mount your printed poster
    o Make sure to add your poster number in the lower left corner of your poster; if you do not know your poster number, please consult the poster index on our website

Note: Some journals consider publication of an ePoster in an online gallery to be previous publication. This policy does not apply to abstracts. If you wish your poster to be excluded from the ePoster online gallery, please send us an email. You must still upload your poster through the PosterSessionOnline portal to use the poster printing and delivery service

It is the author's responsibility to ensure that they have the rights to grant permission to publish, reproduce, and display all poster content. It is the author's responsibility to ensure that poster content does not permit deduction of patients' identity (e.g. patients' faces must be blurred out or excluded from photos, case report details must not permit patient identification, etc.).

STEP ONE: PREPARE YOUR POSTER

- In powerpoint or PDF
- 1 Page Only
- Set up **90 cm wide x 115 cm high (Portrait)**

You can design your own poster or use our suggested template:

Download template

STEP TWO: SUBMIT YOUR POSTER

click here to submit your poster

- Type in the author's email address and the unique submission code
- Select the service you would like to have (**Print & Display** or **Display online only**)
- Follow the steps
- *If you have any doubts, please follow this tutorial.

*Please note that if you have more than 1 poster you will only receive 1 submission code. Please use this code to upload all your posters.

ADDITIONAL INFORMATION

Poster networking event
Monday, April 22, 2024, from 7:30 PM – 8:30 PM
All poster presenters are asked to stand with and present their printed poster during the poster networking event in the exhibit hall.

Poster setup (for self-print)
Monday, April 22 from 8:00 AM – 9:00 AM

Poster take-down (all)
Wednesday, April 24 from 2:00 PM – 5:00 PM
Posters that have not been taken down by 5:00 PM will be dismantled and destroyed.